



To: All Metropolitan New York Chapter, HFMA Members
From: Maryann J. Regan
Immediate Past President and Chair of the Nominating Committee
Date: November 14, 2018
Re: Nominations for Officers and Board Members for the 2019-2020 Chapter Year

As Immediate Past President, I am proud to Chair the 2019-2020 Nominating Committee. In order to recommend a slate of Officers and Directors to be elected, I am requesting nominations from the general membership for Officer and Board of Director positions. All nominations must be received no later than Monday, December 17, 2018.

In order to assist the nominating committee, please submit justification for your recommendations so that the committee can properly evaluate the qualification of the nominees. Justifications should include committees the individual is/was active on, awards, certifications and achievements both within the chapter, other chapters and/or professionally. If additional space is needed, a separate attachment may be used.

Officer positions are a 1 year term. Directorship positions are a 2 year term. Only Metro NY Chapter members in good standing may be nominated for an Officer or Directorship position.

Currently, once elected as an Officer the succession commitment is for 6 years (Secretary, Treasurer, VP of Education, President-Elect, President and Immediate Past President) although, you must be re-elected to all positions except President and Immediate Past President. You will then serve on the Executive Board for another 5 years. Typically, those individuals who are currently on the Board of Directors have the minimum experience necessary to be considered for an Officer position.

Please note that nothing precludes one from nominating themselves.

The current Officers and Executive Committee members have been appointed to serve on the Nominating Committee. In the event one of the appointed committee members is unable to serve an alternate will be chosen from one of the Chapters Past Presidents.

All individuals nominated will be contacted to confirm that they are willing to serve. Nominees will be asked to complete a nominee profile and submit it for the Committee's review. The nominees will be invited to present themselves to the Nominating Committee on Tuesday, January 29, 2019. All nominees will be notified once a decision by the committee has been reached.

The election and installation of Officers and Directors will occur during the Chapter's Annual Business Meeting which will be scheduled in May 2019. (Tentative dates: 5/1/19 or 5/8/19)

Please complete the attached nominating form and email it directly to me at Maryann.Regan@nyulangone.org, or mail it to the chapter PO Box at:

HFMA Metro NY – Nominating
PO Box 490
Plainview, NY 11803

If you have any questions, please feel free to call me at (516) 576-5601

HFMA Nominating Committee

2019-2020 HFMA Metro NY Chapter - Officer Nominations

Multiple Nominees can be submitted on one form / Self Nominations are accepted

Officer Nomination: _____

Justification: _____

Officer Nomination: _____

Justification: _____

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**HFMA Metro NY – Nominating
PO Box 490
Plainview, NY 11803**

Member Name (optional): _____

2019-2020 HFMA Metro NY Chapter – Board of Directors Nominations

Multiple Nominees can be submitted on one form / Self Nominations are accepted

Board of Director Nominee: _____

Justification: _____

Board of Director Nominee: _____

Justification: _____

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**HFMA Metro NY – Nominating
PO Box 490
Plainview, NY 11803**

Member Name (optional): _____